

Office of the  
Legislative Fiscal Analyst

## **FY 2004 Budget Recommendations**

Joint Appropriations Subcommittee for  
Transportation, Environmental Quality, and Utah National Guard

Utah Department of Transportation  
**Support Services**

### Contents:

- 1.0 Summary
- 2.0 Issues
- 3.0 Programs
- 4.0 Additional Information

## 1.0 Department of Transportation - Support Services

### Summary

Sections within the Support Services Division are responsible for maintaining a central records file for the Department, procurement of all supplies, supervision of the Department's bidding process, and providing administrative and secretarial support for the Transportation Commission and the director of the Department.

To better coordinate budgeting within the Department of Transportation; the Administrative Division, Comptroller, Internal Auditor, Data Processing, and Ports of Entry are combined into Support Services for appropriations purposes.

The Administrative Division is comprised of the following sections: Support Services, Human Resource Management, Procurement Services, Building and Grounds, Loss Management, and Community Relations.

	Analyst FY 2004 Base	Analyst FY 2004 Changes	Analyst FY 2004 Total
<b>Financing</b>			
General Fund	555,800	(549,700)	6,100
Transportation Fund	24,089,600	47,900	24,137,500
Federal Funds	509,200		509,200
<b>Total</b>	<u>\$25,154,600</u>	<u>(\$501,800)</u>	<u>\$24,652,800</u>
<b>Programs</b>			
Administrative Services	2,097,400		2,097,400
Loss Management	2,942,900		2,942,900
Building and Grounds	1,419,600	(532,700)	886,900
Human Resources Management	1,065,600		1,065,600
Procurement	896,800		896,800
Comptroller	2,598,200		2,598,200
Data Processing	7,647,300		7,647,300
Internal Auditor	618,100		618,100
Community Relations	507,700		507,700
Ports of Entry	5,361,000	30,900	5,391,900
<b>Total</b>	<u>\$25,154,600</u>	<u>(\$501,800)</u>	<u>\$24,652,800</u>
<b>FTE/Other</b>			
Total FTE	252		252

## **2.0 Issues: Department of Transportation - Support Services**

### **2.1 Calvin Rampton Building Operations and Maintenance**

Historically the Department of Transportation has been appropriated General Funds and Transportation Funds for the operations and maintenance of the Calvin Rampton complex at 4501 South and 2700 West. Several years ago the Division of Facilities Construction and Management assumed the management of the Rampton facility and have billed the Department of Transportation for the whole complex. A General Fund appropriation has been made to DOT for the Department of Public Safety's portion of the cost. It is the opinion of the Analyst that it would be easier to account for each departments' liability if an appropriation is made to both departments individually. It is the recommendation of the Analyst that \$532,700 from the General Fund be transferred to the Department of Public Safety's appropriation in FY 2004.

### 3.1 Administrative Services

#### Recommendation

The Legislative Fiscal Analyst recommends an appropriation of \$2,097,400 for the Administrative Services budget of the Department of Transportation for FY 2004. The recommended appropriation is to fund 15 FTE positions and all operating costs associated with this program. Included in the Analyst's recommendation is \$1,246,800 for employee salaries and benefits.

A major portion of the current expense budget of \$809,800 is to fund communications and postage expenses. The Analyst's recommendation for travel is \$39,000.

	2002 Actual	2003 Estimated	2004 Analyst	Est/Analyst Difference
<b>Financing</b>				
Transportation Fund	2,112,300	2,132,200	2,097,400	(34,800)
Transfers - Within Agency	(34,000)			
<b>Total</b>	<u>\$2,078,300</u>	<u>\$2,132,200</u>	<u>\$2,097,400</u>	<u>(\$34,800)</u>
<b>Expenditures</b>				
Personal Services	1,214,600	1,261,800	1,246,800	(15,000)
In-State Travel	17,400	17,400	14,000	(3,400)
Out of State Travel	35,000	35,200	25,000	(10,200)
Current Expense	808,200	816,000	809,800	(6,200)
DP Current Expense	1,800	1,800	1,800	
Capital Outlay	1,300			
<b>Total</b>	<u>\$2,078,300</u>	<u>\$2,132,200</u>	<u>\$2,097,400</u>	<u>(\$34,800)</u>
<b>FTE/Other</b>				
Total FTE	15	15	15	

\*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency

#### Purpose

The Administrative Services program is responsible to give leadership to the various programs in the Department and to interface with the Transportation Commission. The Executive Director is a member of the Governor's Cabinet Council and is responsible for Transportation Department issues throughout the State.

The Department also planned, approved, and delivered a balanced State Highway Improvement Program which focuses on completing design of all funded highway projects in the year they are scheduled. The Department released all of the highway projects planned for advertising in FY 2003.

### 3.2 Loss Management

#### Recommendation

The Analyst recommends a Loss Management budget of \$2,942,300 for FY 2004. The Analyst recommends personal services at \$316,800 to fund five FTEs.

The current expense budget is recommended at \$2,621,900. This reflects the most recent actuarial estimate (\$2,589,400) of Risk Management to fund the UDOT portion for liability insurance coverage through the Division of Risk Management.

	2002 Actual	2003 Estimated	2004 Analyst	Est/Analyst Difference
<b>Financing</b>				
Transportation Fund	2,435,200	2,945,300	2,942,900	(2,400)
Transfers - Within Agency	66,100			
<b>Total</b>	<u>\$2,501,300</u>	<u>\$2,945,300</u>	<u>\$2,942,900</u>	<u>(\$2,400)</u>
<b>Expenditures</b>				
Personal Services	313,700	316,800	316,800	
In-State Travel	4,600	4,600	4,000	(600)
Out of State Travel	700	700		(700)
Current Expense	2,182,100	2,623,000	2,621,900	(1,100)
DP Current Expense	200	200	200	
<b>Total</b>	<u>\$2,501,300</u>	<u>\$2,945,300</u>	<u>\$2,942,900</u>	<u>(\$2,400)</u>
<b>FTE/Other</b>				
Total FTE	5	5	5	

\*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency

#### Purpose

The Loss Management function of Administration was organized to help protect the Department from potential liability suits due to mishaps on highways, Department facilities, and construction sights. Personnel in the program work closely with the State's Risk Manager located in the Department of Administrative Services. Statutory authority of Title 63-1-45 of the Utah Code Annotated authorizes the Risk Manager to operate as a property and liability insurance source for all Departments throughout the State. Important functions beyond the property and liability issues include environmental safety and occupational safety and health.

Average time required to process claims received until they are referred to the office of the State Risk Manager has been reduced to less than seven working days. This has given a better standard of customer service.

### 3.3 Building and Grounds

#### Recommendation

The Analyst recommends an appropriation of \$886,900 for FY 2004 for operation and maintenance at the Calvin L. Rampton Complex. The Analyst's recommendation for the plan of financing is \$886,900 from the Transportation Fund for FY 2004. It is noted that the FTE that have previously been included in the DOT budget have now been transferred to the Division of Facilities Construction and Management (DFCM). DOT pays for upkeep of the building on a contractual basis.

	2002 Actual	2003 Estimated	2004 Analyst	Est/Analyst Difference
<b>Financing</b>				
General Fund	530,400	532,700		(532,700)
Transportation Fund	887,000	886,900	886,900	
Transfers - Within Agency	(8,300)			
<b>Total</b>	<u>\$1,409,100</u>	<u>\$1,419,600</u>	<u>\$886,900</u>	<u>(\$532,700)</u>
<b>Expenditures</b>				
Current Expense	1,409,100	1,419,600	886,900	(532,700)
<b>Total</b>	<u>\$1,409,100</u>	<u>\$1,419,600</u>	<u>\$886,900</u>	<u>(\$532,700)</u>

\*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency

#### Purpose

The Building and Grounds Program is responsible for the operation, repairs, and maintenance of the Calvin L. Rampton Complex (DOT- Public Safety Complex). Included in this budget are funds for grounds upkeep, utilities, custodial contracts, the internal telephone system, refuse pickup contract, and security contracts.

#### Issues: Calvin Rampton Building Operations and Maintenance

Historically the Department of Transportation has been appropriated General Funds and Transportation Funds for the operations and maintenance of the Calvin Rampton complex at 4501 South and 2700 West. Several years ago the Division of Facilities Construction and Management assumed the management of the Rampton facility and have billed the Department of Transportation for the whole complex. A General Fund appropriation has been made to DOT for the Department of Public Safety's portion of the cost. It is the opinion of the Analyst that it would be easier to account for each departments' liability if an appropriation is made to both departments individually. It is the recommendation of the Analyst that \$532,700 from the General Fund be transferred to the Department of Public Safety's appropriation in FY 2004.

### 3.4 Human Resource Management

**Recommendation** The Analyst recommends an appropriation of \$1,065,600 for the Human Resource Management program of the Department of Transportation.

The personal services budget is recommended at \$712,300. These funds maintain the current staffing level of 12 FTE. The current expense recommendation is \$348,700. The major expenditure in this area is for training DOT personnel.

	2002 Actual	2003 Estimated	2004 Analyst	Est/Analyst Difference
<b>Financing</b>				
Transportation Fund	1,057,600	1,069,200	1,065,600	(3,600)
Transfers - Within Agency	(15,800)			
Beginning Nonlapsing	100,000			
Lapsing Balance	(49,400)			
<b>Total</b>	<b>\$1,092,400</b>	<b>\$1,069,200</b>	<b>\$1,065,600</b>	<b>(\$3,600)</b>
<b>Expenditures</b>				
Personal Services	753,600	712,300	712,300	
In-State Travel	2,000	2,000	2,000	
Out of State Travel	2,500	2,500	1,500	(1,000)
Current Expense	333,200	351,300	348,700	(2,600)
DP Current Expense	1,100	1,100	1,100	
<b>Total</b>	<b>\$1,092,400</b>	<b>\$1,069,200</b>	<b>\$1,065,600</b>	<b>(\$3,600)</b>
<b>FTE/Other</b>				
Total FTE	12	12	12	

\*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency

#### Purpose

The Human Resource section administers the DOT personnel office. They are involved in the placement and training of staff throughout the Department. Part of the Human Resource Division personal services budget includes funding to recruit and train civil engineering interns for the Department. This has been a successful program to encourage some of the most qualified engineering students at local universities to pursue careers with the Utah Department of Transportation.

In addition to the actions required to administer over 1,800 employee personnel files during the past year, the Human Resource Management Section continues training in the areas of sexual harassment, drug free work place, performance management, and corrective and disciplinary action.

### 3.5 Procurement

#### Recommendation

The Legislative Analyst recommends an appropriation of \$896,800 from the Transportation Fund for this program for FY 2004. The recommended appropriation is to fund 17 FTE positions and all operating costs associated with this program. It is noted that the Analyst's figure for salaries and benefits (\$845,800) was based on the current salary costs projected for FY 2003.

Current expense for FY 2004 is projected at \$50,000, with major expenditures going for communication services and for vehicle expenses.

	2002 Actual	2003 Estimated	2004 Analyst	Est/Analyst Difference
<b>Financing</b>				
Transportation Fund	842,300	893,300	896,800	3,500
Transfers - Within Agency	(10,600)			
<b>Total</b>	<b>\$831,700</b>	<b>\$893,300</b>	<b>\$896,800</b>	<b>\$3,500</b>
<b>Expenditures</b>				
Personal Services	768,700	849,800	845,800	(4,000)
In-State Travel	1,400	1,300	1,000	(300)
Current Expense	55,200	42,200	50,000	7,800
Capital Outlay	6,400			
<b>Total</b>	<b>\$831,700</b>	<b>\$893,300</b>	<b>\$896,800</b>	<b>\$3,500</b>
<b>FTE/Other</b>				
Total FTE	16	17	17	

\*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency

#### Purpose

The Procurement program of the Administrative Services Division was created through a consolidation of purchasing and warehousing activities scattered throughout the Department of Transportation. Procurement has developed an inventory system to provide management a historical usage of materials in specific work locations. This system has enabled the department to purchase and maintain proper levels of supplies. A recycling program has also been implemented by the Procurement Section. Future plans include programs to automate purchasing and warehousing.

The Procurement Section has implemented the use of a fully integrated purchasing, inventory control, and accounting system. They report that the system is now functional and that it offers potential to serve the increased demands of the Department without increasing personnel.



### 3.6 Data Processing

#### Recommendation

The Analyst is recommending a budget of \$7,647,300 for Data Processing. This will fund \$4,156,600 for personal services for 54 FTEs, \$9,000 for travel, \$339,500 in current expense, \$2,792,200 for data processing current expense and \$350,000 for capital outlay.

The capital outlay recommendation includes funding for local area network file server upgrades and engineering support systems.

	2002 Actual	2003 Estimated	2004 Analyst	Est/Analyst Difference
<b>Financing</b>				
General Fund	12,000			
Transportation Fund	7,809,300	7,676,700	7,647,300	(29,400)
Transfers - Within Agency	(174,400)			
Beginning Nonlapsing	340,500			
<b>Total</b>	<b>\$7,987,400</b>	<b>\$7,676,700</b>	<b>\$7,647,300</b>	<b>(\$29,400)</b>
<b>Expenditures</b>				
Personal Services	4,048,300	4,166,900	4,156,600	(10,300)
In-State Travel	4,500	4,400	4,000	(400)
Out of State Travel	9,200	9,200	5,000	(4,200)
Current Expense	349,900	339,500	339,500	
DP Current Expense	3,574,400	2,806,700	2,792,200	(14,500)
DP Capital Outlay		350,000	350,000	
Capital Outlay	1,100			
<b>Total</b>	<b>\$7,987,400</b>	<b>\$7,676,700</b>	<b>\$7,647,300</b>	<b>(\$29,400)</b>
<b>FTE/Other</b>				
Total FTE	54	54	54	

\*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency

#### Purpose

The Data Processing Program is responsible to furnish the Department with data processing capabilities for accounting functions, contracts management, and engineering functions to name a few. The Division currently has fifty-four FTE to perform programming and production of data processing needs of the Department of Transportation.

The Data Processing Division has completed the implementation of the data processing portion of the Accounts/Contracts Management System. This program assists the Department with accounts receivable and contracts with better oversight. The Division has completed design and implementation of a database used for the Electronic Bidding process. This new system provides contractors with the ability to load the project design and prepare their bids electronically or produce a hard copy bid or a diskette. This system helps the Department and contractors to be more efficient in the bidding process.

### 3.7 Comptroller

#### Recommendation

The Analyst recommends that \$2,598,200 be appropriated from the Transportation Fund to the Comptroller's Office of the Department of Transportation for the FY 2004 standard budget. The recommended appropriation is to fund 35 FTE positions and all the operating costs associated with this office.

	2002 Actual	2003 Estimated	2004 Analyst	Est/Analyst Difference
<b>Financing</b>				
Transportation Fund	2,626,000	2,648,700	2,598,200	(50,500)
Transfers - Within Agency	(151,600)			
Beginning Nonlapsing	80,000			
<b>Total</b>	<u>\$2,554,400</u>	<u>\$2,648,700</u>	<u>\$2,598,200</u>	<u>(\$50,500)</u>
<b>Expenditures</b>				
Personal Services	2,158,700	2,101,500	2,081,500	(20,000)
In-State Travel	200	2,100	2,100	
Out of State Travel	4,200	4,100	2,000	(2,100)
Current Expense	388,700	538,400	510,000	(28,400)
DP Current Expense	2,600	2,600	2,600	
<b>Total</b>	<u>\$2,554,400</u>	<u>\$2,648,700</u>	<u>\$2,598,200</u>	<u>(\$50,500)</u>
<b>FTE/Other</b>				
Total FTE	35	35	35	

\*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency

#### Purpose

The Comptroller's Office in the Department of Transportation performs the fiscal accounting, budgeting, and billing functions of the Department. This office is responsible for preparing long-range financial plans, work programs, and budgets, as well as being responsible for developing useful work standards for cost evaluations. The Comptroller's Office provides management with financial statistics and fiscal reports.

Over the past few years the Division of Finance has been converting the accounting systems of each department in state government from the FIRMS System to the FINET System. Because of the complexity and volume of transactions the Department of Transportation was the last department to be converted to the new FINET System. That conversion is now complete and sufficient data is available to measure workloads necessary to satisfy the Department of Transportation's accounting requirements.

The Comptroller's Office has developed a cash flow model used to track and forecast revenues and expenditures on the I-15 reconstruction project and other Centennial Highway Fund projects.

### 3.8 Internal Auditor

#### Recommendation

The Legislative Fiscal Analyst recommends \$618,100 to fund nine FTE positions. Included in the Analyst's recommendation is \$588,500 for employee salaries and benefits, \$2,600 for employee travel, and \$27,000 for current expenses.

	2002 Actual	2003 Estimated	2004 Analyst	Est/Analyst Difference
<b>Financing</b>				
Transportation Fund	503,300	505,700	493,300	(12,400)
Federal Funds	133,300	124,800	124,800	
Transfers - Within Agency	38,400			
<b>Total</b>	<u>\$675,000</u>	<u>\$630,500</u>	<u>\$618,100</u>	<u>(\$12,400)</u>
<b>Expenditures</b>				
Personal Services	466,300	598,500	588,500	(10,000)
In-State Travel	600	600	600	
Out of State Travel	2,400	2,300	2,000	(300)
Current Expense	205,700	29,100	27,000	(2,100)
<b>Total</b>	<u>\$675,000</u>	<u>\$630,500</u>	<u>\$618,100</u>	<u>(\$12,400)</u>
<b>FTE/Other</b>				
Total FTE	9	9	9	

\*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency

#### Purpose

This program of the Department of Transportation evaluates the needs, adequacy and effectiveness of managerial systems and controls pertaining to financial, accounting, and business activities. The Office of Internal Audit conducts audits to ascertain whether or not statutory or departmental requirements have been followed. They assess the handling of Department receipts and funds to see that they are properly protected by accurate and efficient accounting controls, that expenditures have been made in conformance with law and good business practice. The Internal Auditor further checks that property, equipment and other assets are properly accounted for and that reports and statements relating to departmental activities are accurate reflections of operations.

#### Performance Measures

During the past fiscal year the Internal Audit Section issued 39 audit reports and performed several reviews for executive management of the department.

### 3.9 Community Relations

#### Recommendation

The Analyst recommends a budget of \$507,700 for FY 2004 funded from Transportation Funds.

Personal services are recommended at \$276,400 to support five FTEs in the community relations area. Travel is recommenced at \$2,500. Current expense is recommended at \$228,800, the major expenditures in this area are for communication services and printing expenses of the Utah Highway map.

	2002 Actual	2003 Estimated	2004 Analyst	Est/Analyst Difference
<b>Financing</b>				
Transportation Fund	522,300	526,500	507,700	(18,800)
Transfers - Within Agency	(56,500)			
<b>Total</b>	<u>\$465,800</u>	<u>\$526,500</u>	<u>\$507,700</u>	<u>(\$18,800)</u>
<b>Expenditures</b>				
Personal Services	257,000	283,500	276,400	(7,100)
In-State Travel	1,200	1,100	1,000	(100)
Out of State Travel	5,600	5,500	1,500	(4,000)
Current Expense	201,800	235,800	228,800	(7,000)
DP Current Expense	600	600		(600)
Other Charges/Pass Thru	(400)			
<b>Total</b>	<u>\$465,800</u>	<u>\$526,500</u>	<u>\$507,700</u>	<u>(\$18,800)</u>
<b>FTE/Other</b>				
Total FTE	5	5	5	
*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency				

#### Purpose

The Office of Community Relations is responsible for representing the Department of Transportation to the public. They are involved in distribution of all information regarding the Department's plans for construction and maintenance of the State Highway System.

The objective of the Office is to maintain a favorable rapport with the general public by maintaining a quality public information program and by aggressively pursuing early public involvement in Department programs and projects. This office is also responsible for publishing the Official State Highway map.

The Division encourages public minded groups to participate in the "Adopt a Highway" program as well. This program lets a group of citizens choose a section of highway they want to keep clean and the Department provides trash bags for the group to periodically clean the section. The bags are picked up and hauled away by UDOT maintenance crews. The group is identified by a permanent sign designating them as the adoptees of that section of road. This program not only saves money but also gives people a chance to be part of keeping Utah beautiful.

### 3.10 Ports of Entry and Motor Carriers

#### Recommendation

The Legislative Analyst recommends a standard budget appropriation of \$5,391,900 for the Port of Entry and Motor Carriers program for FY 2004. This appropriation is to fund 100 FTE positions and all costs associated with the operation of this program. Reflected in the Analyst's recommendation is \$4,700,200 for salaries and benefits, \$52,000 for employee travel, \$418,800 for current expenses and \$255,900 for data processing current expense.

	2002 Actual	2003 Estimated	2004 Analyst	Est/Analyst Difference
<b>Financing</b>				
General Fund	99,400	23,100	6,100	(17,000)
Transportation Fund	4,892,200	4,977,100	5,001,400	24,300
Federal Funds	374,100	384,400	384,400	
Transfers - Within Agency	346,900			
<b>Total</b>	<b>\$5,712,600</b>	<b>\$5,384,600</b>	<b>\$5,391,900</b>	<b>\$7,300</b>
<b>Expenditures</b>				
Personal Services	4,657,100	4,700,200	4,700,200	
In-State Travel	40,900	41,000	40,000	(1,000)
Out of State Travel	14,700	14,700	12,000	(2,700)
Current Expense	924,500	433,800	449,700	15,900
DP Current Expense	243,300	229,900	225,000	(4,900)
Other Charges/Pass Thru	(167,900)	(35,000)	(35,000)	
<b>Total</b>	<b>\$5,712,600</b>	<b>\$5,384,600</b>	<b>\$5,391,900</b>	<b>\$7,300</b>
<b>FTE/Other</b>				
Total FTE	100	100	100	

\*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency

#### Purpose

At the recommendation of the Appropriations Subcommittee for Transportation and Environmental Quality during the 2001 General Session the Port of Entry program and the Motor Carriers program were combined.

The port of entry stations are located near state borders in outlying communities and are used to monitor interstate truck traffic. Complimenting the fixed ports of entry are portable scale units which spot check truck traffic that may otherwise bypass the fixed scales. At the ports of entry, trucks are checked for weight, proper registration and safety requirements. Appropriate permits are issued as provided by Utah Statutes. A new port of entry is being constructed in the Echo Canyon area on I-80 to help eliminate trucks moving through Utah illegally.

The Motor Carrier program has the responsibility to enforce motor carrier standards set up by the Federal Highway Administration. The overall objective of the program is to reduce highway accidents involving commercial vehicles. To accomplish this mission the Motor Carrier Program inspects commercial vehicles to ensure they are properly equipped. They also insure that the commercial vehicle operators drive lawfully on Utah highways.

During 2002 over 5,000,000 commercial vehicles passed through the Ports-of-Entry. Studies show that truck traffic in Utah is increasing. More freight is diverted from rail to trucking each year. Projected truck traffic is expected to be more than 6,000,000 vehicles in 2004. It is estimated commercial motor vehicles traveled over one billion miles in Utah during 2002.

## 4.0 Additional Information: Support Services

### 4.1 Funding History

	2000	2001	2002	2003	2004
<b>Financing</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Estimated*</b>	<b>Analyst</b>
General Fund	774,200	623,200	641,800	555,800	6,100
Transportation Fund	19,853,400	22,322,600	23,687,500	24,261,600	24,137,500
Federal Funds	959,700	869,600	507,400	509,200	509,200
Trust and Agency Funds	1,181,300	5,500			
Transfers - Within Agency	737,800	(5,500)	200		
Beginning Nonlapsing	413,500	530,000	520,500		
Closing Nonlapsing	(530,000)	(520,600)			
Lapsing Balance	(892,100)		(49,400)		
<b>Total</b>	<b>\$22,497,800</b>	<b>\$23,824,800</b>	<b>\$25,308,000</b>	<b>\$25,326,600</b>	<b>\$24,652,800</b>
<b>Programs</b>					
Administrative Services	2,183,800	1,920,900	2,078,300	2,132,200	2,097,400
Loss Management	1,796,800	1,960,000	2,501,300	2,945,300	2,942,900
Motor Carriers	1,282,800				
Building and Grounds	1,329,400	1,476,500	1,409,100	1,419,600	886,900
Human Resources Management	939,000	1,035,800	1,092,400	1,069,200	1,065,600
Procurement	776,200	808,300	831,700	893,300	896,800
Comptroller	2,440,200	2,570,800	2,554,400	2,648,700	2,598,200
Data Processing	7,207,200	7,680,100	7,987,400	7,676,700	7,647,300
Internal Auditor	544,500	567,700	675,000	630,500	618,100
Community Relations	460,600	474,000	465,800	526,500	507,700
Ports of Entry	3,537,300	5,330,700	5,712,600	5,384,600	5,391,900
<b>Total</b>	<b>\$22,497,800</b>	<b>\$23,824,800</b>	<b>\$25,308,000</b>	<b>\$25,326,600</b>	<b>\$24,652,800</b>
<b>Expenditures</b>					
Personal Services	13,606,000	13,519,100	14,638,000	14,991,300	14,924,900
In-State Travel	76,400	78,500	72,800	74,500	68,700
Out of State Travel	123,400	117,600	74,300	74,200	49,000
Current Expense	5,091,000	6,288,300	6,858,400	6,828,700	6,272,300
DP Current Expense	3,458,300	3,849,600	3,824,000	3,042,900	3,022,900
DP Capital Outlay	52,900	61,500		350,000	350,000
Capital Outlay	111,000	10,800	8,800		
Other Charges/Pass Thru	(21,200)	(100,600)	(168,300)	(35,000)	(35,000)
<b>Total</b>	<b>\$22,497,800</b>	<b>\$23,824,800</b>	<b>\$25,308,000</b>	<b>\$25,326,600</b>	<b>\$24,652,800</b>
<b>FTE/Other</b>					
Total FTE	257	252	251	252	252

\*General and school funds as revised by Supplemental Bills I-V, 2002 General and Special Sessions. Other funds as estimated by agency.